

**Tockenham Parish Council**

**Wiltshire**

**Bank Reconciliation Year Ended 31<sup>st</sup> March 2021**

**Prepared by Diane Zeitzen Clerk/RFO 15 April 2021**

**Approved by Diana Kirby Chair 16 April 2021**

<b>A</b>	<b>Balance on the bank statement at 31 March 2021 as taken from Bank Statement</b>	<b>£23,669.71</b>
<b>B</b>	<b>Outstanding Items Less unrepresented cheques</b>	<b>Nil</b>
<b>C</b>	<b>Plus uncleared payments</b>	<b>Nil</b>
<b>D</b>	<b>Petty cash Plus any petty cash balance held at 31st March 2021</b>	<b>Nil</b>
<b>E</b>	<b>Total -Net bank balance as at 31st March 2021 agrees with Box 8 on annual return</b>	<b>£23,669.71</b>

<b>The net balances reconcile to the Cash Book for the year as follows</b>	
<b>Cash Book Receipts and payments</b>	
<b>Opening Balance</b>	<b>£20,007.75</b>
<b>Receipts in the year</b>	<b>£7,000.00</b>
<b>Payments in the year</b>	<b>£3,340.04</b>
<b>Closing balance per cash book as at As at 31<sup>st</sup> March 2021</b>	<b>£23,669.71</b>

**Cheque no 637 £2 now void issued May 2021 D.Barnes**